Job Code: RM00287

Role Purpose

The role holder leads the strategic and operational delivery of estates management across a wide geographical area. The role holder ensures the effective acquisition, holding, and disposal of assets, aligning estate management activities with national and local priorities.

The role holder enables efficient land use whilst driving performance, compliance, and value for money and supports cross-functional collaboration to deliver the single pipeline and other key programmes.

The role consistently demonstrates and embeds the values and behaviours in daily work, contributing to a positive and inclusive culture.

Responsibilities

- Lead and develop a geographically dispersed team, applying performance frameworks and strong leadership support.
- Oversee the delivery of estate management services, ensuring efficient use of internal and external resources and continuous improvement.
- Manage budgets and procurement processes to meet financial targets and ensure value for money across estates operations.
- Ensure compliance with legal, health, safety, and environmental standards in managing the Agency's property portfolio.
- Develop and implement estate management strategies that align with spatial analysis and support decision-making.
- Identify opportunities to maximise value from the portfolio, working closely with local delivery teams.
- Contribute to business planning and delivery of the team's strategic objectives.
- Lead due diligence and assurance processes to manage physical, financial, and legal risks across assets.
- Build strategic relationships with Government departments to support seamless land transfers.
- Collaborate with internal teams to develop effective estate management systems.

Additional information

Qualifications, knowledge and experience

- Degree-level qualification or membership of a relevant professional body.
- Extensive experience in property or estate management roles.
- Proven track record of leading multi-disciplinary teams.
- Strong understanding of health, safety, and environmental legislation relevant to estates.
- Experience working at a senior level within a relevant sector.
- In-depth knowledge of the housing sector and government policy.
- Familiarity with procurement processes and budget management.
- Ability to develop and implement strategic estate management plans.
- Experienced in stakeholder engagement across government and commercial sectors.

Job Function / Family

Property Strategy & Portfolio Mgmt : We cover property strategy and portfolio management, ensuring development and delivery of real estate strategy and business plans and supporting the implementation of strategic

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asset management plans at portfolio and individual level to meet business objectives. Our roles involve establishing strong relationships with senior stakeholders and building a keen understanding of business operating models, strategy, objectives, and risks – representing real estate departments at all levels. We feed in business requirements and provide awareness of big picture issues by playing a critical role in the blending of data-driven knowledge and insights with strategic customer insights; channelling these to design and drive forward the Strategic Asset Management Plan.

Role Classification

Job Level
Level 17

Values and behaviour framework
Leaders / aspiring leaders
Additional behaviours aspired to by colleagues who have direct reports or are responsible for leading work through others (i.e. managers, project leaders, those who own an area of technical expertise)

Legend

Low priority | Normal priority | High priority | Not assessable

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