

Internal Audit – Senior Manager

Job Code: RM00367

Role Purpose

The role holder delivers independent and objective assurance to the Accounting Officer and Group Audit, Assurance and Enterprise Risk Committee of the Agency on the effectiveness of risk management, internal control, and governance arrangements.

The role holder ensures organisational processes are robust, compliant, and continuously improving by leading complex risk based audit reviews and contributing to the development of and adherence to the approved audit methodology. The role holder promotes transparency, accountability, and operational excellence.

The role consistently demonstrates and embeds the values and behaviours in daily work, contributing to a positive and inclusive culture.

Responsibilities

- Lead and ensure the delivery of complex risk based internal audit reviews within agreed timescales and budgets ensuring alignment with organisational priorities.
- Support and mentor auditor colleagues, ensuring quality and consistency in audit outputs.
- Supervise and / or line manager staff (according to the requirements of the service delivery model)
- Develop and enhance internal audit methodologies to reflect best practice and organisational needs.
- Ensure compliance with internal policies and contribute to a safe, inclusive work environment.
- Build and maintain strong relationships with internal and external colleagues and stakeholders to support audit delivery.
- Analyse risks and controls, providing actionable recommendations for improvement.
- Promote continuous improvement by challenging existing practices and driving and championing required change.
- Influence strategic decisions through clear, evidence-based audit reporting.
- Represent the Agency in external forums, contributing to sectoral and professional dialogue.
- Communicate and collaborate effectively across teams to achieve shared audit goals.

Additional information

Qualifications, knowledge and experience

- CMIIA/CIA and/or CCAB or equivalent professional qualification.
- Extensive experience in internal audit specifically using a risk-based approach.
- Experience of working with the financial services sector (to support assurance in relation to the newly launched NHB)
- Experience in leading and delivering complex audit reviews.
- Experience of providing assurance in relation to Change initiatives
- Experience supporting and developing team members within a professional environment.

Job Function / Family

Internal Audit : We give the Chief Executive and the Board an independent view on the health of our control environment. To do this we look at our governance arrangements and how we manage risks that could stop us

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achieving our mission and objectives. We do this through a programme of work that covers the whole organisation, including new areas of business or changes ‘in flight.’

Role Classification

Job Level

Level 17

Values and behaviour framework

Leaders / aspiring leaders

Additional behaviours aspired to by colleagues who have direct reports or are responsible for leading work through others (i.e. managers, project leaders, those who own an area of technical expertise)

Legend



Low priority



Normal priority



High priority



Not assessable

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